

CBA/WORKSHOP REGISTRATION FORM



Please complete this form appropriately and accurately. Retain a copy for your records prior to submitting to MASB.

Name of school district _____

Address, City, Zip Code _____

Registrant Name _____

Registrant Email _____

Check here to receive text message updates from MASB about upcoming events and CBA opportunities. Standard text messaging rates may apply.

Registrant Cell Phone (day-of contact) _____

Dietary restrictions/allergies _____

District Contact Name _____

District Contact Email _____ District Contact Phone _____

PAYMENT INFORMATION

Payment is appreciated at time of registration.
(A \$25 service fee will be added to any balance due after day of class.)

CREDIT CARD

VISA MASTERCARD Exp. Date _____

Account Number _____

Name As It Appears On Card _____

Signature _____

INVOICE

Invoice school district (a \$25 billing fee will be applied)

Attn: _____

CHECK

Check enclosed made payable to MASB Check # _____

Check to follow registration faxed in advance

MAIL TO:

MASB Business Office
1001 Centennial Way, Ste. 400 Lansing, MI
48917-8249

FAX TO:

517.327.0776

COURSE	LOCATION	TIME	DATE	AMOUNT
TOTAL AMOUNT ENCLOSED				

CONFIRMATION

Confirmations will be generated on a rolling basis for all registrations received. If you have any questions, please contact Mary McCarthy at mmccarthy@masb.org.

CANCELLATIONS

No refunds are given for cancellations within seven days of the event; walk-ins accepted on a per-space availability; substitutions may be made in lieu of cancellations. All cancellations must be submitted in writing and will be charged a \$25 cancellation fee. Registration questions? Call Mary McCarthy at 517.327.5918 or email mmccarthy@masb.org.

SPECIAL ACCOMMODATIONS

Registrants requiring special assistance should contact Angel Davis at 517.327.5926 or adavis@masb.org.

POLICIES

MASB reserves the right to CANCEL any classes. Registration and attendance at or participation in MASB events constitutes an agreement by the registrant to MASB's use and distribution of the attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events.