

# CBA Registration Form

Please complete this registration form, make one copy for your records and  
return this form with your check payable to:

Michigan Association of School Boards  
1001 Centennial Way, Ste. 400, Lansing, MI 48917-9279  
P: 517.327.5900 • F: 517.327.0776

Name \_\_\_\_\_ Nickname for badge \_\_\_\_\_

District Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ ZIP code \_\_\_\_\_

District Telephone \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

District Fax \_\_\_\_\_ Contact Person \_\_\_\_\_

Course	Location	Time	Date	Amount
Total Amount Enclosed				

**CBA Classes** are filled in the order that completed registrations and full payments are received at MASB. You will be notified by mail of your enrollment status in the class. MASB reserves the right to CANCEL any classes with fewer than 15 participants. Classes may be rescheduled due to weather.

**Registration** deadline is one week before the event; No refunds are given for cancellations within one week of the event; Walk-ins

accepted on a per space availability; Substitutions may be made in lieu of cancellations; \$25 cancellation fee on any/all cancellations; billing fee is \$25 if payment is not received by date of class.

**Those needing special accommodations** should contact Angela Kanazeh at, 517.327.5938 at least seven days prior to the class you plan to attend.

**Payment Information:**

- Check enclosed made payable to: MASB Check# \_\_\_\_\_
- Check to follow – Registration faxed in advance
- Invoice school district and apply \$25 billing fee Attn: \_\_\_\_\_

VISA, MASTERCARD and Discover accepted

Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature of Card Holder \_\_\_\_\_